

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

To,

The Manager,

[EPFO Office Name]

[EPFO Office Address]

[City, State, Zip Code]

Subject: Application for Withdrawal of PF Amount

Dear Sir/Madam,

I am writing to formally request the withdrawal of my Provident Fund (PF) amount. Below are my details for your reference:

- Name: [Your Name]
- PF Account Number: [Your PF Number]
- UAN: [Your UAN Number]
- Date of Joining: [Your Joining Date]
- Date of Exit: [Your Exit Date]

I have attached the necessary documents, including my ID proof and bank details for the transfer of the withdrawn amount. I kindly request you to process my application at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]