

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

The Manager

[EPF Office Name]
[EPF Office Address]
[City, State, Zip Code]

Subject: Request for Withdrawal of Provident Fund

Dear Sir/Madam,

I hope this letter finds you well. I am writing to formally request the withdrawal of my Provident Fund (PF) amount. Below are my details for your reference:

1. ****Name:**** [Your Full Name]
2. ****PF Account Number:**** [Your PF Account Number]
3. ****Employer Name:**** [Your Employer's Name]
4. ****Date of Joining:**** [Your Joining Date]
5. ****Date of Leaving:**** [Your Leaving Date]

I have attached the necessary documents supporting my withdrawal request, including my resignation letter and any other required forms.

I would appreciate your prompt attention to this request, and I look forward to your response.

Thank you.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]