

[Your Company's Letterhead]

[Date]

[Employee's Name]

[Employee's Address]

[City, State, Zip Code]

Dear [Employee's Name],

Subject: Employment Verification for Permanent Residency Application

This letter is to confirm that [Employee's Name] has been employed with [Company's Name] since [Start Date] and is currently working as a [Job Title]. [He/She/They] is a full-time employee and works a total of [Number of Hours] hours per week.

[Employee's Name] has shown a high level of professionalism and commitment to [his/her/their] role, contributing significantly to our team. [Include brief description of job responsibilities and any notable achievements, if applicable.]

As of today, [Employee's Name]'s current salary is [Salary Amount] per [year/month/hour], and [he/she/they] is entitled to [mention any benefits, bonuses, or other relevant employment information].

If you require any further information or verification, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Job Title]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

[Company's Phone Number]

[Company's Email Address]