

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Immigration Office/Consulate Name]
[Office Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Application for Permanent Residency

I am writing to formally submit my application for permanent residency in [Country Name]. I am [Your Name], a [Your Age]-year-old [Your Nationality] citizen currently residing in [Your Current City/Country]. I have been living in [Country Name] since [Year of Arrival], and during this time, I have established strong ties to the community. I am currently employed as [Your Job Title] at [Company/Organization Name] and have contributed positively to the local economy. My employer has provided a letter of support, which I have included with my application. I have enclosed all required documents, including my identification, employment records, proof of residency, and any other necessary forms as stipulated in the application guidelines. I assure you that I meet all the eligibility criteria for permanent residency and am committed to contributing to the growth and culture of [Country Name].

Thank you for considering my application. I am looking forward to the opportunity to further discuss my request and provide any additional information if necessary.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Application Reference Number (if applicable)]