

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Recipient Organization]
[Organization Address]
[City, State, Zip Code]

Subject: Statement of Intent for Permanent Residency

Dear [Recipient Name],

I, [Your Full Name], born on [Your Date of Birth], currently residing at [Your Address], am writing to express my intent to apply for permanent residency in [Country/Region Name].

I arrived in [Country/Region Name] on [Date of Arrival] and have since been [briefly describe your involvement in the community, employment, or education]. I am committed to [explain your long-term goals and contributions to the community].

I believe that obtaining permanent residency will allow me to [mention any reasons why residency is important to you, such as family, work opportunities, education, or other ties to the country].

I respectfully request that you consider my application for permanent residency.

Thank you for your time and consideration.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]