

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Family Member's Name]
[Family Member's Address]
[City, State, Zip Code]

Dear [Family Member's Name],

I hope this letter finds you well. I am writing to discuss a personal loan that I would like to offer you to assist with [specific reason, e.g., medical expenses, home repairs, etc.].

I understand that circumstances can be challenging, and I am here to help in any way I can. I would like to lend you [\$Amount] with the following terms:

- **Loan Amount:** [\$Amount]
- **Interest Rate:** [X% or specify as interest-free]
- **Repayment Period:** [X months/years]
- **Monthly Payment:** [\$Amount]
- **Start Date of Repayment:** [Start Date]

Please feel free to reach out if you have any questions or if you would like to discuss the loan terms further. I am here to help and want to ensure that we can agree on terms that work for both of us.

Looking forward to hearing from you soon.

Warm regards,

[Your Name]