

[Your Company Letterhead]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Company/Organization]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

Subject: Agreement of Consent

This letter serves as an agreement of consent regarding [briefly describe the purpose, e.g., workplace policies, data sharing, etc.]. Both parties agree to the following terms:

1. ****Parties Involved****

- [Your Company Name], represented by [Your Name/Title]
- [Recipient Name], [Recipient Title]

2. ****Purpose****

The purpose of this agreement is to [state the main purpose clearly].

3. ****Terms and Conditions****

- a. [Detail the first term or condition]
- b. [Detail the second term or condition]
- c. [Add additional terms as needed]

4. ****Duration****

This agreement will remain in effect from [start date] until [end date] or state if it is ongoing].

5. ****Confidentiality****

Both parties agree to maintain confidentiality as per [specific guidelines or laws].

6. ****Termination****

This agreement may be terminated by either party with [number] days written notice.

Please sign below to confirm your consent and understanding of the terms outlined in this letter.

[Your Name]

[Your Title]

[Your Company Name]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Company/Organization]

[Date]

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Contact Information]