

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title/Position]
[School/Organization Name]
[School/Organization Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I, [Your Name], am the parent/guardian of [Child's Full Name], who is [Child's Age] years old. I am writing to give my consent for my child to participate in [specific activity/event] organized by [School/Organization Name] on [Date of the Event].

I understand the nature of the activity and the potential risks involved. I grant permission for [Child's Full Name] to engage in this event and acknowledge that I will not hold [School/Organization Name] responsible for any injuries or accidents that may occur.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you have any questions or require additional information.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]