

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to request your permission to take photographs of [Child's Name] for [specific purpose, e.g., a school project, portfolio, family memories, etc.]. These photographs will be taken on [Date] at [Location]. I assure you that the photos will be used solely for [specific use or reason], and I will ensure that [Child's Name] is comfortable throughout the process.

If you agree to my request, please sign below and return this letter to me by [Deadline].

Thank you for considering my request.

Sincerely,

[Your Name]

I, [Parent's Name], parent/legal guardian of [Child's Name], give permission for [Your Name] to photograph my child on [Date].

Signature: _____

Date: _____