

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Date]

[Admissions Committee's Name]
[Department Name]
[University Name]
[University Address]
[City, State, Zip Code]

Dear [Admissions Committee's Name or "Members of the Admissions Committee"],

****Introduction****

I am writing to express my interest in the PhD program in [Specific Field] at [University Name]. With a [Your Degree] in [Your Major] from [Your University] and research experience in [Specific Area], I am eager to further my studies and contribute to [specific department or lab].

****Research Background****

During my time at [Previous Institution/University], I worked on [Briefly describe your research/project]. This experience not only honed my skills in [Skill/Technique] but also deepened my passion for exploring [Research Interest]. I had the opportunity to [Any relevant publication, presentation, or collaboration], which reinforced my commitment to pursuing a career in academia.

****Why [University Name]?****

I am particularly drawn to [University Name] because of [Specific Professors, Labs, Projects, or Resources]. I believe that [specific reason related to the university/program] aligns perfectly with my research ambitions and academic goals. Specifically, I am impressed by [mention any relevant centers, initiatives, or values of the program].

****Future Aspirations****

My long-term goal is to [describe your career objectives] and I am confident that the PhD program at [University Name] will provide the rigorous training and scholarly community necessary for me to achieve these goals. I hope to contribute to ongoing research in [specific research area or topic] and collaborate with fellow scholars.

****Conclusion****

Thank you for considering my application. I am excited about the possibility of joining [University Name] and contributing to [specific community or field]. I look forward to the opportunity to discuss my application in more detail.

Sincerely,
[Your Name]

[Attachment: CV/Resume]