

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Admissions Committee]
[University Name]
[Department Name]
[University Address]
[City, State, Zip Code]

Dear Members of the Admissions Committee,

I am writing to express my interest in the PhD program in [Program Name] at [University Name]. With a background in [Your Field] and a strong commitment to advancing research in [Specific Area of Interest], I am excited about the opportunity to contribute to your esteemed department. I hold a [Your Degree] in [Your Major] from [Your University], where I [Briefly describe relevant experience, research, or projects]. My research experience in [Specific Research Topic] has equipped me with valuable skills in [Skills or Techniques], and has further fueled my passion for [Research Interest].

I am particularly drawn to [University Name] because of [Specific Faculty Member] and their work on [Research Topic/Project]. I believe that my research interests align closely with theirs, and I am eager to explore [Specific Research Questions or Objectives] under their guidance. I am also impressed by [Any Relevant Resources, Labs, or Collaborations at the University].

In addition to my academic qualifications, I have [mention any relevant work experience, publications, or presentations]. These experiences have enhanced my ability to [mention any relevant skills or competencies], which I believe will be valuable in the PhD program.

I am enthusiastic about the possibility of joining [University Name] and contributing to [Department or Program]. Thank you for considering my application. I look forward to the opportunity to discuss my candidacy further.

Sincerely,
[Your Name]