

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Complaint Regarding Oyster Quality

I hope this letter finds you well. I am writing to formally express my dissatisfaction with the quality of the oysters I purchased from your establishment on [Purchase Date].

Upon inspection, I found that the oysters were [describe specific issue: e.g., not fresh, had an off smell, shell damage, etc.]. This has caused me considerable disappointment, as I have always trusted your products for their quality and freshness.

I kindly request that you address this matter by [state your desired resolution: e.g., refund, replacement, etc.]. I believe that resolving this issue will help restore my confidence in your brand.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,  
[Your Name]