

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Services
Transport for London
PO Box 68729
London SW1P 9HE

Dear Sir/Madam,

Subject: Oyster Card Cancellation Request

I am writing to request the cancellation of my Oyster card. Below are the relevant details:

- Oyster Card Number: [Your Oyster Card Number]
- Name on Card: [Your Name]
- Address associated with the Card: [Your Address]

Please send me confirmation of the cancellation and any further steps I may need to take.

Thank you for your assistance.

Sincerely,
[Your Name]