

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Services
Transport for London
4th Floor, 14 Pier Walk
London, SE10 0ES

Dear Sir/Madam,

Subject: Cancellation of Oyster Card

I am writing to request the cancellation of my Oyster card. Below are the details associated with my card:

- Cardholder Name: [Your Name]
- Oyster Card Number: [Card Number]

I would appreciate your assistance in processing this cancellation.

Please let me know if you require any further information.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]