

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
Transport for London
4th Floor, 14 Pier Walk
London SE10 0ES

Subject: Request for Oyster Card Replacement

Dear Customer Service,

I am writing to request a replacement Oyster card. My original card has [briefly explain the reason for replacement, e.g., been lost, damaged, etc.].

My details are as follows:

- Name: [Your Full Name]
- Oyster Card Number: [Oyster Card Number]
- Date of Birth: [Your Date of Birth]
- Address associated with the card: [Your Address]

Please let me know the next steps I need to take to obtain a replacement card. I appreciate your assistance with this matter.

Thank you for your attention to my request.

Sincerely,
[Your Name]