

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
Transport for London
4th Floor
14 Pier Walk
London
SE10 0ES

Dear Sir/Madam,

Subject: Request for Oyster Card Replacement

I am writing to request a replacement for my Oyster card, which was [lost/stolen/damaged]. My Oyster card number is [Your Oyster Card Number].

I have taken the necessary steps to report the loss/theft (if applicable) and would appreciate your assistance in issuing a replacement card at your earliest convenience.

I have included a copy of my identification (if necessary) to verify my identity along with this letter. Please let me know if there are any fees associated with the replacement process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]