

[Your Name]
[Your Address]
[City, Postcode]
[Email Address]
[Phone Number]
[Date]

Customer Services
Transport for London
4th Floor, 14 Pier Walk
London, SE10 0ES

Dear Sir/Madam,

Subject: Application for Oyster Card Replacement

I am writing to request a replacement for my lost/stolen Oyster card. My card number is [Your Oyster Card Number]. It was last seen on [Date] at [Location].

Please find attached a copy of my identification and any necessary documents for your reference. I would appreciate it if you could process this request at your earliest convenience.

Thank you for your assistance.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]