

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
Transport for London
[Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Request for Oyster Card Replacement

I hope this letter finds you well. I am writing to request a replacement for my Oyster card, which has been lost/stolen/damaged.

Details of my Oyster card are as follows:

- Name: [Your Name]
- Card Number: [Oyster Card Number]
- Issued Date: [Issue Date]

I would appreciate your assistance in processing this request at your earliest convenience. Please let me know if you require any further information or documentation.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]