

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Services
Transport for London
4th Floor, 14 Pier Walk
London, SE10 0ES

Dear Sir/Madam,

I am writing to request a replacement for my Oyster card, which I have misplaced. My Oyster card number is [insert card number here].

I would appreciate your assistance in issuing a replacement as soon as possible, as I rely on public transport for my daily commute. If you need any further information to process my request, please do not hesitate to contact me.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]