

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Services
Transport for London
4th Floor, 14 Pier Walk
London, SE10 0ES

Dear Sir/Madam,

I am writing to request a new Oyster card as I [state reason for request, e.g., "have lost my previous card" or "need a new card due to account changes"].

Please find my details below:

- Full Name: [Your Name]
- Date of Birth: [Your Date of Birth]
- Address: [Your Address]

If you require any further information, please do not hesitate to contact me.

Thank you for your assistance.

Sincerely,
[Your Name]