

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Transport for London

[Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Request for Personal Oyster Card

I am writing to request a Personal Oyster Card.

Full Name: [Your Full Name]

Date of Birth: [Your Date of Birth]

Address: [Your Address]

Postcode: [Your Postcode]

I would like to apply for the Personal Oyster Card for convenient travel on the Transport for London network.

Please let me know if you require any additional information or documentation to process my request.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]