

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service Team
Transport for London
4th Floor, 14 Pier Walk
London, SE10 0ES

Subject: Oyster Card Request

Dear Customer Service Team,

I hope this letter finds you well. I am writing to request an Oyster Card for use on public transport in London.

Personal Details:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Address: [Your Address]
- Email Address: [Your Email Address]
- Phone Number: [Your Phone Number]

I would like to have the Oyster Card sent to my address. If you need any further information or documentation, please let me know.

Thank you for your assistance.

Best regards,

[Your Name]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service Team
Transport for London
4th Floor, 14 Pier Walk
London, SE10 0ES

Subject: Request for Replacement Oyster Card

Dear Customer Service Team,

I hope you are doing well. I am writing to request a replacement Oyster Card as my original card has been lost/stolen.

Details of Lost/Stolen Card:

- Card Number: [Your Oyster Card Number if known]
- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Address: [Your Address]
- Email Address: [Your Email Address]
- Phone Number: [Your Phone Number]

I would appreciate your assistance in issuing a new card and look forward to your prompt response.

Thank you for your help.

Sincerely,

[Your Name]