

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service

Transport for London

4th Floor, 14 Pier Walk

London, SE10 0ES

Subject: Oyster Card Application

Dear Sir/Madam,

I am writing to apply for an Oyster card. Below are my details:

Full Name: [Your Full Name]

Date of Birth: [Your Date of Birth]

Address: [Your Address]

I understand that the Oyster card is a convenient way to travel across London and would appreciate your assistance in processing my application. Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]