

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
Transport for London
14 Pier Walk
London
SE10 0ES

Dear Sir/Madam,

I am writing to request the renewal of my Oyster card. My current Oyster card number is [Your Oyster Card Number], and it is set to expire on [Expiration Date].

Please let me know the steps I need to follow to complete this renewal process or if there are any documents you require from my end.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]