

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
Transport for London (TfL)
4th Floor, 14 Pier Walk
London SE10 0ES
Subject: Oyster Card Renewal Request

Dear Customer Service Team,

I hope this letter finds you well. I am writing to request the renewal of my Oyster card, which is set to expire on [Expiration Date].

My Oyster card number is [Oyster Card Number]. I would like to ensure that I can continue to use my card without interruption, and I would appreciate any assistance you can provide in facilitating the renewal process.

Please let me know if there are any forms I need to complete or additional information required for this request.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]