

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Transport for London  
Oyster Customer Services  
PO Box 68750  
London  
SE1P 4JZ

Dear Sir/Madam,

Subject: Oyster Card Renewal Request

I am writing to request the renewal of my Oyster card, which is set to expire on [expiration date]. My Oyster card number is [Oyster card number].

I would like to ensure that I continue to have seamless access to transport services in London. Please let me know if there are any steps I need to take to complete the renewal process.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]