

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

Transport for London

[Address]
[City, State, Zip Code]

Subject: Request for Oyster Card Reissue

Dear Customer Service,

I am writing to request the reissue of my Oyster card. Below are the details of my card:

- Name: [Your Name]
- Oyster Card Number: [Your Oyster Card Number]
- Date of Issue: [Date of Issue, if known]
- Reason for Reissue: [Lost, Stolen, Damaged, etc.]

I have attached any relevant documents/evidence regarding the situation. Please let me know if you require any further information to process my request.

Thank you for your assistance.

Sincerely,

[Your Name]