

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
Transport for London
4th Floor, 14 Pier Walk
London, SE10 0ES

Dear Sir/Madam,

Subject: Request for Oyster Card

I am writing to formally request the issuance of an Oyster card for my use in London's public transportation system. As a frequent traveler in the city, I believe that obtaining an Oyster card will facilitate my commute and provide me with cost-effective travel options.

I kindly ask you to provide me with the necessary information regarding the application process, including any required documents and fees associated with the issuance of the card.

Thank you for considering my request. I look forward to your prompt response.

Yours sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]