

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Position]
[Recipient's Organization]
[Organization's Address]
[City, State, Zip Code]

Subject: Letter of Consent for International Travel

Dear [Recipient's Name],

I, [Your Full Name], the [Relationship to Minor, e.g., father, mother, guardian] of [Child's Full Name], born on [Child's Date of Birth], hereby give my consent for my child to travel internationally with [Travel Companion's Name] from [Departure City] to [Destination Country] on [Travel Dates].

Details of the travel are as follows:

- Destination: [Full Address of Destination]
- Departure Date: [Departure Date]
- Return Date: [Return Date]

I am aware of the itinerary and have provided all necessary documents, including identification and travel insurance details. I can be reached at [Your Phone Number] or [Your Email Address] during the course of their travel for any necessary communication.

Thank you for your attention to this matter.

Sincerely,

[Your Signature]
[Your Printed Name]