

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]
Subject: Parental Travel Consent
Dear [Recipient's Name],
I, [Your Name], am the [relationship to child, e.g., father, mother, legal guardian] of [Child's Name], who was born on [Child's Date of Birth]. I give my consent for my child to travel with [Accompanying Adult's Name] to [Destination] from [Start Date] to [End Date].
The purpose of this trip is [brief description of the trip].
In case of any emergencies, I can be reached at [Your Phone Number] or [Your Email Address].
Thank you for your attention to this matter.
Sincerely,
[Your Signature (if sending a hard copy)]
[Your Printed Name]