

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Address]  
[City, State, Zip Code]

Subject: Vehicle Ownership Confirmation

Dear [Recipient Name],

I am writing to confirm my ownership of the following vehicle:

- \*\*Make:\*\* [Vehicle Make]
- \*\*Model:\*\* [Vehicle Model]
- \*\*Year:\*\* [Vehicle Year]
- \*\*VIN:\*\* [Vehicle Identification Number]
- \*\*License Plate Number:\*\* [License Plate Number]

I purchased this vehicle on [Purchase Date] and have been the registered owner since that time. Attached to this letter, you will find copies of relevant documents, including the vehicle title and registration, as proof of ownership.

Should you require any further information, please feel free to contact me at the phone number or email address listed above.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature] (if sending a hard copy)