

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, ZIP Code]

Subject: Vehicle Owner Identification Letter

Dear [Recipient's Name],

I, [Your Full Name], am the registered owner of the vehicle detailed below:

- **Make:** [Vehicle Make]
- **Model:** [Vehicle Model]
- **Year:** [Vehicle Year]
- **VIN (Vehicle Identification Number):** [VIN]
- **License Plate Number:** [License Plate Number]

This letter serves to confirm my ownership of the aforementioned vehicle. For any further verification, I have attached a photocopy of my [Driver's License/ID] and the vehicle registration document.

If you have any questions or require further information, please do not hesitate to contact me via the provided phone number or email.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]