

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Warranty Claim Department]  
[Vehicle Manufacturer/Dealer Name]  
[Dealer Address]  
[City, State, Zip Code]

Subject: Warranty Claim for Vehicle [Make, Model, VIN]

Dear [Warranty Claim Department/Specific Contact Name],

I am writing to formally submit a warranty claim for my vehicle, [Make, Model, Year], with VIN [Vehicle Identification Number], which I purchased on [Purchase Date] from [Dealer Name].

Unfortunately, I have encountered the following issue(s):

- [Describe the issue(s) clearly and concisely, including dates of occurrence]

I believe that the problem is covered under my vehicle's warranty, as outlined in the warranty terms provided at the time of purchase.

Attached to this letter are copies of relevant documents, including:

1. Original warranty agreement
2. Proof of purchase
3. Maintenance records (if applicable)
4. Any relevant photographs of the issue

I kindly request that you review my claim and advise on the next steps regarding repairs or replacements under the warranty coverage. I appreciate your prompt attention to this matter and look forward to your response.

Thank you.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]