

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]

[Date]
[Roadside Assistance Company Name]
[Company Address]
[City, State, ZIP Code]

Subject: Request for Roadside Assistance

Dear [Roadside Assistance Company Name/Customer Service],
I hope this message finds you well. I am writing to request roadside assistance for my vehicle, as I am currently experiencing [briefly describe the issue, e.g., a flat tire, engine trouble, etc.].

Details of my vehicle are as follows:

- Make and Model: [Vehicle Make and Model]
- Year: [Year]
- License Plate Number: [License Plate Number]
- Location: [Your Current Location]

I would appreciate your prompt assistance in resolving this matter.
Please let me know if you need any further information.

Thank you for your help.

Sincerely,

[Your Name]
[Your Membership/Policy Number, if applicable]