

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to confirm my ownership of the residential property located at [Property Address]. I acquired the property on [Date of Purchase] and have maintained full ownership since that date.

The property is legally documented under my name, and I have attached a copy of the title deed for your reference. Should you require any additional information or documentation, please do not hesitate to reach out to me.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]
[Attachment: Title Deed]