

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Subject: Ownership Transfer Letter

Dear [Recipient Name],

I, [Your Name], hereby transfer the ownership of the following property to [Recipient Name]:

****Property Description:****

- [Property Type: e.g., Vehicle, Real Estate, etc.]
- [Identification Number: e.g., VIN, Parcel Number, etc.]
- [Any other relevant details]

This transfer of ownership is effective as of [Effective Date].

Please acknowledge receipt of this letter and confirm the transfer of ownership by signing below.

Sincerely,

[Your Signature]
[Your Printed Name]

****Acknowledgment of Acceptance:****

I, [Recipient Name], accept the transfer of ownership as described above.

[Recipient Signature]
[Date]