

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Position/Title]
[Company/Organization Name]
[Address]
[City, State, ZIP Code]

Subject: Proof of Property Ownership

Dear [Recipient's Name],

I, [Your Name], am writing to provide proof of ownership for the property located at [Property Address].

I officially acquired the property on [Purchase Date] and am the current titleholder as per the deed of ownership. Attached to this letter, you will find copies of the following documents for your verification:

1. Deed of Ownership
2. Property Tax Receipts
3. [Any other relevant documents]

Should you require any further information or additional documentation, please do not hesitate to contact me at [Phone Number] or [Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Name]