

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Subject: Confirmation of Property Ownership

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally confirm my ownership of the property located at [Property Address].

The details of the property are as follows:

- Property Description: [Brief description of the property, e.g., type of property, size, etc.]
- Purchase Date: [Date of purchase]
- Deed Reference: [Any relevant deed or title information]

As the legal owner, I have the right to manage and maintain the property according to local laws and regulations. If you require any further information or documentation to verify my ownership, please do not hesitate to contact me.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]