

[Your Organization's Letterhead]

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Subject: Acknowledgment of PCMC (Palliative Care Management Conference)  
Participation

Dear [Recipient's Name],

We hereby acknowledge the participation of [Participant's  
Name/Organization] in the Palliative Care Management Conference held on  
[Date] at [Venue].

We appreciate your contributions and commitment to advancing knowledge in  
palliative care. Your presence significantly enriched the discussions and  
overall experience.

Thank you once again for your participation. We look forward to future  
collaborations.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]

[Your Organization's Website]