

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

Subject: PCR Test Result Confirmation

I hope this message finds you well. I am writing to formally confirm the results of my recent PCR test for COVID-19, as requested for employment purposes.

Test Details:

- Test Date: [Date of Test]
- Laboratory Name: [Name of the Lab]
- Test Result: [Negative/Positive]
- Result Date: [Date Result was Received]

If you require any further information or documentation regarding the test, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Job Title or Position] (if applicable)