

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Position]
[Facility/Organization Name]
[Facility/Organization Address]
[City, State, ZIP Code]

Subject: PCR Test Certification

Dear [Recipient Name],

I am writing to request certification for the PCR test conducted on [Test Date] at [Testing Facility Name]. Below are the pertinent details for your reference:

- **Name:** [Your Full Name]
- **Date of Birth:** [Your Date of Birth]
- **Testing Date:** [Date of Test]
- **Test Result:** [Positive/Negative]
- **Reference Number:** [Test Reference Number]

Please provide the official certification indicating my test results along with any necessary details about the testing procedure. Your assistance in this matter is greatly appreciated.

Thank you for your prompt attention to this request.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]