[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number] [Date] [Employer's Name] [Company's Name] [Company's Address] [City, State, Zip Code] Dear [Employer's Name], I hope this letter finds you well. I am writing to address a few gaps in my outdoor job history that may appear in my resume. Firstly, I want to express my genuine passion for outdoor work and my commitment to pursuing a career in this field. However, I have had several circumstances that have led to breaks in my employment: 1. **[Explain Gap #1]**: During [Date Range], I took time off to [reason, e.g., care for a family member, focus on personal development, or attend school]. This experience allowed me to develop valuable skills such as [skill/attribute]. 2. **[Explain Gap #2]**: From [Date Range], I was involved in [reason, e.g., a volunteer project, travel, or health issues]. This period helped me gain [skill/insight] which I believe complements my outdoor experience. 3. **[Explain Gap #3]**: Lastly, between [Date Range], I was [reason, e.g., searching for a suitable role, participating in workshops]. This time was crucial in refining my career goals and aspirations. I am eager to demonstrate how my experiences, both in and out of the workforce, have prepared me for a position at [Company's Name]. I believe my skills and dedication align with the values of your team. Thank you for considering my application. I look forward to the opportunity to discuss how my background and enthusiasm for outdoor work can contribute to your organization. Warm regards, [Your Name]