[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number] [Date] [Recipient's Name] [Recipient's Address] [City, State, Zip Code] Dear [Recipient's Name], You are cordially invited to join us for a delightful Peanut Butter and Jelly (PBJ) event! \*\*Date:\*\* [Event Date] \*\*Time:\*\* [Start Time] to [End Time] \*\*Location:\*\* [Event Venue/Address] Join us for a fun-filled day of making delicious PBJ sandwiches, games, and great company. This event is perfect for all ages, and we encourage you to bring your friends and family along! Please RSVP by [RSVP Date] to ensure we have enough supplies for everyone. You can reach me at [Your Phone Number] or [Your Email Address]. We look forward to enjoying a wonderful time together! Warm regards, [Your Name] [Your Title/Organization, if applicable]