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[Your Company Letterhead]
[Date]
[Customer's Name]
[Customer's Address]
[City, State, Zip Code]
Dear [Customer's Name],
Subject: PBX Inquiry Response
Thank you for reaching out to us regarding your PBX inquiries. We
appreciate your interest in our services and are committed to providing
you with the support you need.
[Briefly summarize the customer's inquiry.]
To address your concerns, we recommend the following options:
1. [Option 1: Description]
2. [Option 2: Description]
3. [Option 3: Description]
If you require further assistance or have additional questions, please do
not hesitate to contact our support team at [support phone number] or via
email at [support email].
Thank you for choosing [Your Company Name].
Sincerely,
[Your Name]
[Your Title]
[Your Company Name]
[Your Company Phone Number]
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[Your Company Email]