

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Teacher's Name]
[School's Name]
[School's Address]
[City, State, Zip Code]

Dear [Teacher's Name],

I, [Parent/Guardian Name], the parent/guardian of [Child's Name], a student in [Grade/Class Name], give my consent for my child to participate in the field trip to [Destination] on [Date].

I understand that the trip will involve [brief description of the trip activities] and that transportation will be provided by [school bus/public transportation/etc.].

I acknowledge that while all reasonable safety precautions will be taken, there are inherent risks involved in any field trip. I give my permission for my child to participate and release the school and staff from any liability associated with this trip.

Please contact me at [Phone Number] or [Email Address] if you have any questions.

Thank you,

[Parent/Guardian Signature]
[Parent/Guardian Name]