

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
Transport for London
4th Floor, 14 Pier Walk
London SE10 0ES

Dear Sir/Madam,

Subject: Request for Oyster Card

I hope this letter finds you well. I am writing to request the issuance of an Oyster Card for my travel needs within London. Please find my details below:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Address: [Your Address]
- Contact Number: [Your Phone Number]
- Email Address: [Your Email Address]

I would like the Oyster Card to be registered in my name for convenient travel across the city's public transport system.

Please let me know if there are any forms or identification required for this request. I appreciate your assistance and look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]