

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
Transport for London
4th Floor, 14 Pier Walk
London, SE10 0ES

Dear Sir/Madam,

Subject: Oyster Card Replacement Request

I am writing to request the replacement of my Oyster card due to
[lost/stolen/damaged]. My Oyster card number is [insert card number], and
I have been using it for [duration of usage].

Please find attached a copy of my identification for verification
purposes. I kindly ask you to process my request as soon as possible, as
I rely on this card for my daily commuting.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]