

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]

Customer Service  
Transport for London  
4th Floor  
14 Pier Walk  
London SE10 0ES

Dear Customer Service Team,  
Subject: Application for Oyster Card

I am writing to apply for an Oyster Card as a resident of London.

**\*\*Personal Information:\*\***

Full Name: [Your Full Name]  
Date of Birth: [Your Date of Birth]  
Address: [Your Full Address]  
Phone Number: [Your Phone Number]  
Email: [Your Email Address]

I would like to request a standard Oyster Card for public transportation.  
Please find attached the required documents, including proof of identity  
and address.

Thank you for processing my application. I look forward to receiving my  
Oyster Card soon.

Yours sincerely,  
[Your Signature (if sending a hard copy)]  
[Your Printed Name]