

[Your Name]

[Your Address]

[City, Postcode]

[Email Address]

[Phone Number]

[Date]

Customer Service

Transport for London

4th Floor, 14 Roger Street

London, WC1N 2NH

Subject: Cancellation of Oyster Card

Dear Customer Service,

I am writing to formally request the cancellation of my Oyster Card, number [Oyster Card Number].

Details for cancellation:

- Name: [Your Full Name]

- Address: [Your Address]

- Date of Birth: [Your Date of Birth]

Please confirm the cancellation at your earliest convenience.

Thank you for your attention to this matter.

Sincerely,

[Your Name]