

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

[Oyster Card Company Name]
[Company Address]
[City, State, Zip Code]

Subject: Cancellation of Oyster Card Refund Request

Dear Customer Service Team,

I hope this message finds you well.

I am writing to formally cancel my previous request for a refund of my Oyster card. My Oyster card number is [Your Oyster Card Number], and the original refund request was submitted on [Date of Refund Request].

After reconsideration, I have decided to retain my Oyster card for continued use. Please ensure that my refund request is canceled and confirm that no further action is taken regarding this matter.

Thank you for your assistance. If you need any additional information, please do not hesitate to contact me.

Sincerely,

[Your Name]